



2023-24 New Family Registration

Return form and fee to: St. Mary Parish School Office
 N89 W16215 Cleveland Ave.
 Menomonee Falls, WI 53051

Parent/Guardian Name: _____
 (please print)

K3

Child's Name (please print)	Date of Birth MM/DD/YY	Gender M/F	T/TH 8:05-11:00	T/W/TH 8:05-11:00	M-F 8:05-11:00

A minimum of 10 students are required for each program. Registration fees will be refunded if the enrollment minimum is not met.

K4

Child's Name (please print)	Date of Birth MM/DD/YY	Gender M/F	K4 ½ day 8:05 – 11:30	K4 Full Day

K5-Gr 8

Child's Name (please print)	Date of Birth MM/DD/YY	Gender M/F	K5-8 Fall Grade Level

Early Bird Discount fee of \$100 is attached (if paid on or before February 3, 2023).

Registration Fee of \$125 is attached (if paid after February 3, 2023).

 Parent Signature

 Date

REGISTRATION AND ADMISSION CRITERIA (5110)

Taken from the handbook, pages 15-17

Registration for school begins early in the calendar year. In the admission of students to St. Mary Parish School, priority consideration shall be given, during the designated enrollment period, to these criteria in the following order:

1. Children in attendance the previous year provided that all current school financial obligations are fulfilled.
2. Children of families with siblings currently enrolled in school provided that all current school financial obligations are fulfilled.

Criteria used for selection include, but are not limited to:

- *Those who were on the waitlist the previous year,*
- *Number of years as a parish/school family*
- *Parish/School participation in Liturgy, stewardship of time, talent, treasure*

3. Children of families of other Catholic parishes.
4. Children of families with other religious affiliations.

PRE-KINDERGARTEN, KINDERGARTEN & FIRST GRADE ADMISSIONS (5111 & Wisconsin Statute 118.14)

No child may be admitted to 3-year-old kindergarten unless he or she is 3 years of age on or before September 1st in the year he or she proposes to enter school.

No child may be admitted to 4-year-old kindergarten unless he or she is 4 years of age on or before September 1st in the year he or she proposes to enter school.

No child may be admitted to 5-year-old kindergarten unless he or she is 5 years of age on or before September 1st in the year he or she proposes to enter school.

No child may be admitted to the 1st grade unless he or she is 6 years old on or before September 1st the year he or she proposes to enter school and has completed a five year old kindergarten program. *Completion of five year old kindergarten is a prerequisite to enroll in first grade.

*On rare occasion, the principal may make an exception to the above guidelines (see policy 5111.1). Any exception would be considered probationary.

CONSIDERATION FOR EARLY ADMISSION (5111.1)

It should be understood that only parents/guardians with children whose birthdays fall after September 1st and prior to October 1st will be considered for early admission. The procedures are as follows:

1. The parent/guardian applies to the Principal. An interview is held to determine reasons for early admission.
2. If the school will accept such candidates, the school will test the candidates.
3. The Principal informs the parent/guardian of the final decision.
4. Admission (early) to first grade or kindergarten is considered probationary. If within a reasonable period of time the child does not adjust to the school situation, the principal may request that the parents withdraw the child and enroll him or her at the regular age. Decisions of the Principal are final.

EVIDENCE OF DATE OF BIRTH

A legal birth certificate or other authentic proof of a student's age must be verified prior to a student's admission.

SCHOOL OFFICE USE ONLY

Registration Received: Date _____ Time _____ CK # _____ Amount _____